

## COLLECTION SYSTEM MAINTENANCE OPERATOR III

### Class Definition

Under general supervision, leads and participates in the activities of wastewater collection systems crews in the performance of manual, semi-skilled and skilled work using mechanical equipment and related tools in the servicing/cleaning, maintenance, inspection, repair and construction of wastewater collection systems. Performs administrative duties as assigned, and regularly assists in the training of staff on equipment operations, City and department policies, procedures, rules and regulations, and safety practices.

### Distinguishing Characteristics

Collection System Maintenance Operator III is the advanced journey level lead class in the Collection System Maintenance Operator series. Incumbents provide lead direction and participate in the servicing/cleaning, maintenance, inspection, repair and construction of wastewater collection systems. Collection System Maintenance Operator III incumbents may be assigned to work on-call, standby and holidays. Collection System Maintenance Operator III is distinguished from Collection System Maintenance Supervisor in that incumbents of the latter have full first-line supervisory responsibilities. Collection System Maintenance Operator III is distinguished from Collection System Maintenance Operator I/II in that incumbents of the former have on-going advanced journey level lead responsibility for multiple crews.

### Typical Tasks

(This list is neither inclusive nor exclusive. Consequently, this information may not reflect Essential Functions for this class.)

Receives assignments; plans and directs the work of wastewater collection systems crews; trains crew members; ensures adherence to policies, procedures, rules, regulations, work methods, and safety practices.

Leads and participates in the safe performance of a variety of servicing/cleaning, maintenance, inspection, repair and construction work including rodding, hydroflush servicing/cleaning, television camera inspection and repair, and installation of service connections, manholes and pipelines.

Ensures a safe working environment and observance of applicable safety practices; properly positions and removes safety cones, flags, signs and other safety equipment around work site locations.

Performs servicing/cleaning, maintenance, inspection and repair of lift station equipment and facilities, and responds to alarms.

Uses, adjusts, maintains and cares for a variety of manual and power operated tools, devices and equipment used in the servicing/cleaning, maintenance, inspection, repair and construction of wastewater collection systems.

Writes service orders, maintains accurate records of all work and prepares reports; completes work reports and time records on all projects; responds to and investigates customer complaints.

May be required to wear a respirator.

Performs other duties as assigned.

*Knowledge, Abilities, and Skills*

Knowledge of the materials, methods, practices and equipment used in wastewater collection system pipeline servicing/cleaning, maintenance, inspection, repair and construction.

Knowledge of safety practices applicable to biohazard conditions and wastewater collection systems operations.

Knowledge of basic communication techniques.

Ability to lead and direct the work of staff; observe workers performing duties and verify quality and content of work; interpret a variety of policies, procedures, rules and regulations in the field.

Ability to continuously analyze lay out, set up and safety of job sites; identify potential problems, and determine and develop resolutions and proper courses of action.

Ability to operate all types of specialized wastewater collection system maintenance equipment.

Ability to perform heavy physical labor safely for extended periods under adverse weather conditions, and ability to work in confined spaces.

Ability to establish and maintain effective working relationships at all organizational levels, including the public.

Ability to understand, follow and complete oral and written instructions including wastewater collection systems maps, work orders, and operational and safety manuals, as well as a variety of policies, procedures, rules and regulations.

Skill in the use of special hand tools and equipment used in wastewater collection systems operations.

*Minimum Qualifications*

One year of full-time paid experience equivalent to that gained as a Collection System Maintenance Operator II with the City of Fresno.

*Special Requirement*

Possession and maintenance of a valid California Driver's License at time of appointment. Incumbents will be required to possess and maintain a valid Class B California Driver's License with Tank endorsement within 90 days of appointment. Possession and maintenance of a valid Class A California Driver's License with Tank endorsement within 90 days of appointment may be substituted for the Class B California Driver's License with Tank endorsement special requirement.

APPROVED: \_\_\_\_\_  
Director of Personnel Services

DATE: \_\_\_\_\_

Original 07/05/1967  
Revised KCH:clw:10/12/2005